

**MINUTES OF THE MEETING OF THE  
FINANCE, RESOURCES, AND CORPORATE COMMITTEE  
HELD ON THURSDAY, 3 MARCH 2022 AT CITY EXCHANGE, 11  
ALBION ST, LEEDS LS1 5ES**

---

**Present:**

Mayor Tracy Brabin (Chair)	West Yorkshire Combined Authority
Sir Roger Marsh OBE DL (Deputy Chair)	Leeds City Region Enterprise Partnership
Councillor James Lewis	Leeds City Council
Councillor Susan Hinchcliffe	Bradford Council
Councillor Matthew Morley (Substitute)	Wakefield Council
Councillor Shabir Pandor	Kirklees Council
Councillor Jane Scullion (Substitute)	Calderdale Council

**In attendance:**

Ben Still	West Yorkshire Combined Authority
Angela Taylor	West Yorkshire Combined Authority
Melanie Corcoran	West Yorkshire Combined Authority
Katie Hurrell	West Yorkshire Combined Authority
Lorna Jones	West Yorkshire Combined Authority
Alice Rowland	West Yorkshire Combined Authority
Ben Kearns	West Yorkshire Combined Authority

**33. Apologies for Absence**

Apologies had been received from Councillor Swift and Councillor Jeffery.

**34. Declarations of Disclosable Pecuniary Interests**

There were no declaration of pecuniary interests.

**35. Exempt Information - Possible Exclusion of the Press and Public**

There were no items which required the exemption of the press and public.

**36. Minutes of the Meeting held on 1 December**

**Resolved:** That the minutes held on the 1 December be approved.

### **37. Notes of the meeting held on 6 January**

**Resolved:** The notes of the meeting held on 6 January be agreed as an accurate record.

### **38. Financial Reporting**

Members noted the quarter 3 capital expenditure across the various delivery programmes and was at 57% of the in-year revised forecast. Members discussed the Brownfield Housing Fund and concerns around delivery given that the programme was under programmed and that the criteria for schemes was too restrictive.

The Committee considered the summary of current revenue spend which included a RAG rating on each budget line. Members asked for more context across some the red flags.

Members also discussed the impact of inflation on projects across the programmes and the need to value engineer projects and the possibility of re-evaluating schemes considering the increased costs.

Members discussed the gainshare approvals attached at appendix 5 to the submitted report and requested that indicative spend be included along with the approved spend.

**Resolved:** That the financial position be noted.

### **39. Corporate Planning and Performance**

Members considered a report which set out the work underway on the Combined Authority's 2022/23 business plans as well as the corporate priorities and KPIs.

Members discussed the process of engagement with staff on the corporate priorities. A comprehensive consultation began in January 2022 and materials for it were set out at appendix 2.

Members welcomed the plan on the page for each directorate and emphasised the importance of having a clear and succinct message that explains the Combined Authority's work.

**Resolved:**

- (i) That the progress made on developing the 2022/23 business plans be noted.
- (ii) That the ongoing progress to refresh the organisation's corporate priorities be noted.
- (iii) That the corporate performance update provided be noted.

#### **40. Integrated Corporate Systems**

Members considered a report that provided an update on the development and implementation of an integrated corporate system which would replace the HR, finance, and payroll systems.

Members welcomed the integrated approach and the modernisation of the aging systems and emphasised the importance staff training to maximise the benefits from the new system.

Members noted the potential for improved financial reporting and management information which would improve the speed and presentation of financial information for members.

**Resolved:** That the report be noted.